



**The Strawberry Patch Nursery and Pre-school
Becketts Farm, Hempstead, Holt, Norfolk, NR25 6LB**

Job vacancy

Early Years Practitioner

Salary: £7.00 Starting wage dependant on person and experience

Job Type: Full time/part time

Work pattern: All year

Closing Date:

Minimum Qualifications: Level 3 Childcare Qualification

Company name: The Strawberry Patch Nursery and Pre-School

Address: Becketts Farm Hempstead

Town / City: Holt

Postcode: NR25 6LB

Contact No: 01263 711229

Email: info@strawberrypatch.co.uk

Contact name: Emma Marsh

The Strawberry patch nursery and pre-school is committed to safeguarding and promoting the welfare of children and young people in our setting and we expect all staff, students and volunteers to share this commitment.

The Strawberry Patch nursery is a full day care setting which is open 8-6 pm, 50 weeks of the year, closing on Bank holidays and two weeks at Christmas.

We are looking for an enthusiastic 'playful' practitioner who has experience of working as part of a team, providing excellent quality childcare and early learning experiences for children aged 3mths-4 years.

They must be willing to undertake further training to keep their own learning and development up to date.

They should be self motivated and be able to work on their own initiative as well as part of a busy team.

Take on a key person role and learning stories/Tapestry.

Be able to plan and implement play and learning experiences for under 5s.

Have a good understanding of the E.Y.F.S framework.

Enjoy working in an outdoor environment.

Ideally have an up to date first aid.

Up to date safeguarding training is essential.

The applicants must have or be willing to work towards a childcare qualification at level 3.

The strawberry patch nursery is an equal opportunities setting: we are committed to safeguarding the children in our care.

Appointments to this position will be subject to an enhanced DBS check and suitable references.

References

Two references will be required following interview; one from a previous employer and one from someone who has known of you for more than 5 years. (Not to include relatives or partners) these may also be verified verbally.

DBS Application

We have an on – line DBS process in place through CAPITA, the successful applicant will be asked to complete the form on line and bring in the necessary details for verification. You will be asked to pay for your DBS and this will be reimbursed after a probationary period.

Opportunities for Training & Development

Staff are encouraged to undertake training through in house training and external agencies e.g. Norfolk county council.

Opportunities for Promotion

Although all vacancies for Room Leaders and Managers are advertised, staff already working for the Strawberry Patch are encouraged to apply. If staff are not successful in their application, feedback will be provided.

Supervisions

All staff receives 1:1 supervision with their managers, which is seen as key to their personal development. At regular staff meetings staff is also encouraged to share their views and give/receive advice and encouragement.

Encouragement to extend skills through key roles

Nursery staff also welcomes the opportunity to take on additional key person responsibilities such as SENCO, Planning Co-ordinator, Behaviour management officer also to mentor to new staff, volunteers and students. Such roles provide new learning and opportunities to work with other practitioners from both within and outside the setting.

Please find enclosed the following documents:

- Job description
- Background information about the nursery
- Application form
- Person specification
- Copy of the settings safeguarding policy

If you are called for interview please can you bring with you.

Proof of qualifications

Photographic proof of identity (e.g. Up to date driving licence or passport)

An up to date Utility bill showing your current address.

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Vacancy:	Early Years Practitioner
Closing Date:	

Please complete all sections of this form. The information you provide on this form is the only material used in deciding if you should be interviewed.

CVs will not be accepted. Please do not send references or copies of qualifications.

You must complete the first and last pages of this form in full. In your Personal Statement show how you meet the job requirements specified in the documentation provided.

PLEASE USE CAPITALS FOR THIS SECTION
Family/Surname:
First names:
Home/Contact address:
Postcode:
Day Telephone No:
Evening telephone No:
Mobile No:
Email address
Please tell us if you require any additional support to attend an interview:

EMPLOYMENT HISTORY

Please give details of your employment history, starting with your current or most recent employer and work backwards. (Please include gaps in employment and the reason)

Date to -from	Employers name and address.	Job title, main duties, responsibilities,	Reason for leaving.
Date to -from	Previous Employers' names & addresses.	Job title, main duties responsibilities	Reason for leaving.

OTHER RELEVANT EXPERIENCE

Please give details of any other experience you consider relevant to this application, e.g. voluntary or unpaid work, community work or experience/skills acquired outside of employment, including running your home and caring for dependants/family.

Date to - from	Employers name and address.	Type of experience

EDUCATION AND QUALIFICATIONS

Please give details of your education and the qualifications obtained. Include details of any qualifications for which you are now studying. Primary school details are not required.

Name of school, college, university etc.	Name of course	Dates attended and completed	Qualifications and levels achieved

TRAINING

Please give details of any training you have had which is relevant to the job for which you are applying. Include any on -the-job training as well as formal training courses. There is no need to mention any courses you have listed in the section above.

Title of training programme/course	Provider	Length of course and dates attended

REFERENCES

1, Name of referee:	2, Name of referee:
Capacity in which known to you and how long:	Capacity in which known to you and how long:
Contact prior to interview: Y/N	Contact prior to interview: Y/N
Address:	Address:
Telephone: E-Mail:	Telephone: E-Mail

Please give details of two referees of whom confidential enquiries may be made. One referee must be from your current employer (or most recent employer) or your current educational establishment. References are normally taken up following interview.

SUPPORTING STATEMENT

ABILITIES, SKILLS, KNOWLEDGE AND EXPERIENCE

This section can be used to show how you meet all of the short listing criteria for the job as set out in the enclosed person specification, drawing on all aspects of your education and experience, including paid employment and unpaid work (please continue on the back or use a separate sheet)

DECLARATION

I certify that, to the best of my knowledge, the information I have provided on this form is true and accurate. I understand that if the information I have supplied is false or misleading in any way, this may disqualify me from appointment or, if employed, may render me liable to dismissal without notice.

Signed:

Date:

REHABILITATION OF OFFENDERS

The Strawberry patch nursery and pre-school is committed to safeguarding and promoting the welfare of children and young people in our setting and we expect all staff, students and volunteers to share this commitment.

Do you have any convictions, cautions or bind over notifications for criminal offence including any regarded as spent under the Rehabilitation of Offenders Act 1974. The position for which you are applying involves work or contact with children and is therefore exempt from the provisions of the Rehabilitation of Offenders Act 1974. All convictions, however old, must be declared. This information will be dealt with confidentially and will not be used to discriminate against you unfairly. Appointments to this position will be subject to a DBS check. Should you wish to disclose information confidentially, please send details in a secure envelope

Signed:

Date:

Are you related to or do you have any close relationships with the employers, employees or committee members.

If so give details:

I certify that I am not disqualified from working with children or subject to sanctions imposed by a regulatory body or professional body by Ofsted, the General Social Care Council (GSCC) or General Medical Council (GMC) and that all information on the form is complete and accurate.

Signed: _____

Date: _____